**Meeting - Wednesday, September 27, 2017**

**Attendees:** Sylvia, Connlaoi

**Current Concerns:**

* Are the students who applied via Eventbrite identified as viable candidates?
  + The Eventbrite process is just a sign-up - all the available seats have been claimed
    - Anyone late to register may miss the opportunity due to those who are not proficient enrolling and the limit being reached on Eventbrite

(no overflow/vetting)

* + - There is no mention of the requirements (i.e. completing lesson 1 prior)
* The Eventbrite summary does not directly match the content in Workshop 1

<https://www.eventbrite.ca/e/dcai-workshops-learning-the-foundations-for-artificial-intelligence-tickets-38242177382?utm-medium=discovery&utm-campaign=social&utm-content=attendeeshare&aff=escb&utm-source=cp&utm-term=listing>

* How do we present the Workshop?
  + Is it guided, how do we start it, are they using their laptops right from the beginning?

**Workshop 1 – Content Overview**

* ~~Create a demonstration class using Python~~
* ~~Create a Python Class using NumPy~~
  + ~~Create 2 Python functions to manipulate arrays~~
* ~~Create a Data Frame from the provided data set using Pandas~~
* ~~Create a Sub Frame from the new Data Frame~~

**Workshop 2 – Preparation**

* Lesson 4 – final Sections can be added to beginning of Workshop 1
* Lesson 5 – potentially needs quizzes for each pre-processing technique
* Lesson 6 – ?

**Tasks**

* Finish colour formatting inside lessons/workshop
  + Section titles
  + Action items
* Complete Workshop 1
  + ~~Use the ‘users’ sections of Lesson 4~~
  + ~~Remove the ‘movies’ sections of Lesson 4~~
  + ~~Adapt necessary principles from ‘movies’ section into ‘users’ section~~